

Contractor Application



Name and Contact Details

Company Name: _____ Date: _____ How did You Find Us: _____
Contact Person: _____ Home Phone: _____
Address: _____ Cell Phone: _____
Specialty (GC, Plumbing, Electric, Roof, etc): _____ Work Phone: _____
Contractor License #: _____ Email: _____

Insurance and Experience

Are you licensed and insured: Yes No What types of insurance: _____
How much coverage: _____ License updated: _____
How long have you been doing business in the area: _____ Finished projects: _____
How long running own crew: _____ How many guys on crew full time: _____

Current Projects and Bidding

How many projects do you have going on right now: _____ In the past year: _____
How many jobs do you typically handle at once: _____
What were the scopes of work: _____
What are the addresses: _____
Can I see the work on some recent jobs: _____
How do you bid out your work: _____ How fast is your bid process: _____
Materials and Labor charged together or separate in your bids: _____
Do you give written warranties for your work: _____ How long of a warranty: _____

Sub-Contractors and More

Do you use subcontractors: _____ Are they licensed and insured: _____
Who is your Electrician: _____ Who is your Plumber: _____
Who is your HVAC: _____ Who is your Carpenter: _____
Do you belong to the Better Business Bureau, Chamber of Commerce, HBA: _____
Do you have any certificates/licenses regarding the skills you have: _____
Have you ever declared bankruptcy: _____
How often do you communicate job updates with your clients: _____
Do you clean the job site daily: _____
Do you use lien waivers: _____

References

Please provide a list of references you have done work for in the past (with the names, contact info, and projects locations):

1. _____
2. _____
3. _____